Trainee Camera Operator

What you will do:

As a camera operator it is your job to record moving images for television and social media. You will be involved the 'get ins' & 'get outs' of filming equipment including the 'rig' and de-rig'. You will set up and operate the camera under instructions from the director. You may be required to attend location recces and give creative suggestions in production meetings. Camera operators should be familiar and knowledgeable of a variation of lenses and some lighting equipment. The camera operator is responsible for the manual handling, safekeeping and storing of all camera equipment. Camera operators must be able to lift, position, manipulate and transport cameras as the ability to do so is a core part of the job.

What you need to be a Camera Operator at MAMA Youth Project:

- Initiative
- Willingness to learn
- Resilience to overcome challenges
- Positive can do attitude
- Teamwork
- Attention to detail
- Observant
- Flexibility for work hours by agreement to meet shoot deadlines
- Motivation to move into employment
- Passion for Film, TV or Digital Content, particularly (but not restricted to) sports, news or entertainment

Throughout the training we will help you develop the following skills to gain an entry work in the camera department:

- Practical and technical knowledge of cameras
- How to follow a camera script and take cues from a director
- How to frame and compose shots
- How to perform camera moves accurately
- Interpersonal and communication skills
- Work place etiquette
- Planning and organisation
- Time management skills
- Teamwork
- Camera creativity
- Troubleshooting
- Thorough understanding of production processes
- Insight into various job roles

We are a friendly and inclusive team. If you require reasonable adjustments please contact ***MAMA Youth Project*** on ***apply@mamayouthproject.org.uk*** or call: ***07869 215 301***

Trainee
Content Producer

What you will do:

Content Producers originate and develop content ideas. They identify relevant data, contributors, locations or archive material, collating and assessing information from various sources, and ensuring that legal, compliance and copyright requirements are met. They carry out preliminary telephone and/or face-to-face interviews to assess contributors' potential suitability and availability for inclusion in each video. They research, write briefs, pitch content ideas to the Producers and take responsibility for items from development to delivery across multiple platforms to include digital and broadcast.

What you need to be a Content Producer at MAMA Youth Project:

- Resilience to overcome challenges
- Creativity and passion for storytelling
- Persistence
- Positive can do attitude
- Teamwork
- Willingness to learn
- Motivation to move into employment
- Passion for Film, TV or Digital Content, particularly (but not restricted to) sports, news or entertainment

Throughout the training we will help you develop the following skills to gain entry level work:

- Research skills
- Planning and organisation
- Pitching Ideas and writing briefs
- Time management skills
- Teamwork
- Interpersonal and communication skills
- Admin and compliance
- Work place etiquette
- Insight into various job roles
- Thorough understanding of production processes, platform and audience demographics including linear TV, digital and social media

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Trainee Production Manager

What you will do:

Production Managers work under Producers and technical teams to prepare schedules and ensure a smooth running of production. They arrange the rental and purchase of production materials and supplies. Production Managers oversee the search for locations, sign location releases, they also liaisewith local authorities and the Police regarding permits. Their responsibilities include setting up, controlling the spending, paperwork and liaising with all teams to ensure deadlines are met.

What you need to be a Production Manager at MAMA Youth Project:

- Supervise and motivate a team
- Persistence
- Organisational skills and attention to detail
- Resilience to overcome challenges
- Positive can do attitude
- Teamwork
- Initiative
- Willingness to learn
- Motivation to move into employment
- Passion for Film, TV or Digital Content

Throughout the training we will help you gain the following skills to start your career in production management:

- Team management
- Organisational and planning skills
- Budgeting, scheduling and production paperwork
- Troubleshooting
- Team working
- Thorough understanding of production processes and of the relevant health and safety laws and procedures
- Work place etiquette
- Interpersonal and communication skills
- Admin and compliance
- Flexibility
- Resilience
- Insight into various job roles

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Trainee Production Coordinator

What you will do:

As a Production Coordinator you will be responsible for assisting the Trainee Production Manager in project planning, execution and delivering transmission material for playout. The Production Coordinator should be aware of all delivery deadlines and keep the team of content producers up-to-date with any changes. You will produce schedules for shoots, pre-edits, edits and audio sessions. You will have the opportunity to set up shoots when required and schedule and manage ordering of materials/resources needed for shoots. You will act as the main point of contact and liaise with Editors and Freelancers. You will take part responsibility for budgets, which includes collating relevant statistical data and keep cost and logistics spreadsheets. The Production Coordinator deals with the overall smooth running of the production office making sure that office equipment i.e. computers, scanners are up and running.

What you need to be a Production Coordinator at MAMA Youth Project:

- Initiative
- Persistence
- Resilience to overcome challenges
- Positive can do attitude
- Teamwork
- Organisational skills and attention to detail
- Supervise and motivate a team
- Willingness to learn
- Motivation to move into employment
- Passion for Film, TV or Digital Content

Throughout the training we will help you gain the following skills to start your career in production management:

- Team management
- Organisational & planning skills
- Budgeting, scheduling and production paperwork
- Troubleshooting
- Thorough understanding of production processes and of the relevant health and safety laws and procedures
- Work place etiquette
- Admin and compliance
- Interpersonal and communication skills
- Flexibility
- Resilience
- Insight into various job roles

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Trainee Sound Recordist

What you will do:

As a sound recordist you record, mix and monitor sound quality during filming. You will typically use microphones, recording equipment and editing software to record sound on set or location. It will be the responsibility of the sound recordist to assemble and maintain sound equipment plus determine the sound requirements of a shoot. Sound recordist need to pay close attention to sound detail and be able to concentrate so that the right voices and sounds are picked up.

What you need to be a Sound Recordist at MAMA Youth Project:

- Willingness to learn
- Initiative
- Positive can do attitude
- Resilience to overcome challenges
- Teamwork
- Observant
- Motivation to move into employment
- Attention to detail
- Flexibility for work hours by agreement to meet shoot deadlines
- Passion for Film, TV or Digital Content, particularly (but not restricted to) sports, news or entertainment

Throughout the training we will help you develop the following skills to gain entry level work in the sound department:

- Practical and technical knowledge of relevant sound equipment
- Operate controls to maintain correct sound levels
- Set up and test in accordance with the acoustics of the area
- How to select, place and adjust microphones
- Audio mixing
- How to follow a brief
- Work place etiquette
- Thorough understanding of production processes
- Planning and organisation
- How to fix technical problems
- Interpersonal and communication skills
- Time management skills
- Insight into various job roles

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Trainee Video Editor

What you will do:

As an editor, you will be responsible for assembling recorded raw material into a finished product that is suitable for broadcasting. The material may include camera footage, dialogue, sound effects, graphics and special effects. You will work closely with the Producer to achieve the desired end result. Although the producer has the overall say, editors should be creative and be full of styling and technique ideas to improve the piece. Editors will perform voice-over recordings and graphic over-laying. Editors have a great deal of responsibility in ensuring footage is stored and backed up.

What you need to be an Editor at MAMA Youth Project:

- Attention to detail
- Computer literate – ability to use internet, search through online catalogues, update spread-sheets etc.
- Creativity
- Accuracy
- Positive can do attitude
- Resilience
- Patience
- Good team worker
- Willingness to learn editing software
- Motivation to move into employment
- Passion for Film, TV or Digital Content, particularly (but not restricted to) sports, news or entertainment

Throughout the training we will help you develop the following skills to gain an entry level position in post-production:

- Practical and technical knowledge of editing
- Practical and technical knowledge of Avid
- Interpersonal and communication skills
- Time management skills
- How to build a sequence
- Audio mixing
- How to follow a brief when working independently
- Planning and organization
- Thorough understanding of production processes
- Work place etiquette
- How to fix technical problems
- Insight into various job roles

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